



## MEETING MINUTES

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### Mission Statement

Woodland Joint Unified School District's mission is to prepare and empower all students for a future of endless possibilities.



Scan the above QR code with your phone to view this meeting agenda on your phone.

The meeting will be available for live stream viewing at

[https://livestream.com/wjUSD\(https://simbli.eboardsolutions.com//SU/Sldfy7j7bmJDHslsh1loppluskdQ==\)](https://livestream.com/wjUSD(https://simbli.eboardsolutions.com//SU/Sldfy7j7bmJDHslsh1loppluskdQ==))  
(click on the Board Meeting date).

#### 2023 Board Meetings

Webpage(<https://simbli.eboardsolutions.com//SU/BcUirtxVslsheyFaOB2dKUbkQ==>)

#### Board Meeting Agenda

Packet Website(<https://simbli.eboardsolutions.com//SU/i3vylcXCZJnExwY84VUbOg==>)

**Public Comment to the Board:** Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction.

*Additional options for public comment:*

- 1. Voicemail Public Comments:** Public comments may be submitted by voicemail by 2:00 pm on the Board Meeting date, at 530-406-5800, and they will be played during the meeting if time permits. Please indicate the item's number and title in your message.
- 2. Written Public Comments Via Email:** Public comments may be submitted via email by 2:00 pm on the Board Meeting date to [public.comment@wjUSD.org](mailto:public.comment@wjUSD.org). Public comments submitted via email will be included in the meeting minutes, but will not be read during the meeting.

### Attendees

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#### Voting Members

Rogelio Villagrana, President  
Deborah Bautista Zavala, Vice President  
Noel Rodriguez, Clerk  
Bibiana Garcia, Board Member  
Emily MacDonald, Board Member  
Sandra Mott, Board Member  
Kandice Richardson Fowler, Board Member

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### A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.

The Board President called the meeting to order in Open Session at 5:00 p.m. in the Board Room.

## **B. APPROVAL OF BOARD AGENDA - ACTION**

Motion was made to approve the agenda.

Motion made by: Deborah Bautista Zavala

Motion seconded by: Noel Rodriguez

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Not Present

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Sandra Mott - Yes

**Motion Passed**

**C. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form):** Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

No one came forward when the Board President requested comments on the Closed Session agenda items.

## **D. CLOSED SESSION AGENDA**

The Board recessed at 5:00 p.m. and reconvened in Closed Session at 5:03 p.m. Closed Session ended at 6:00 p.m.

### **1. Public Employee Appointment/Employment, Pursuant to Government Code 54957:**

a. Assistant Superintendent, Educational Services

b. Director, Human Resources

### **2. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

**3. Conference With Labor Negotiator, Leanee Medina Estrada: WEA, CSEA, and/or Unrepresented Employees, Pursuant to Govt. Code 54957.6**

### **4. Public Employee Performance Evaluation, Pursuant to Government Code 54957: Superintendent**

## **E. RECONVENE IN OPEN SESSION - 6:00 P.M.**

The Board President reconvened the meeting in Open Session at 6:08 p.m.

### **1. Pledge of Allegiance**

The Board President led the Pledge of Allegiance.

**2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session**

The Board President announced that no action was taken in Closed Session.

**3. BOARD ACTION - Approve the Appointment/Employment of the Following Positions:**

**a. Assistant Superintendent, Educational Services - Approve Employment and Contract**

Motion was made to approve the employment of Ricardo Perez as the new WJUSD Assistant Superintendent of Educational Services.

Motion made by: Deborah Bautista Zavala

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Sandra Mott - Yes

**Motion Passed**

The Board President stated that the term of this agreement shall commence on August 28, 2023 and end on June 30, 2025. The annual salary to be paid in monthly installments during the first term from August 2023 through June 2025 is \$187,586, prorated by his start date, and less all statutory and other deductions. The agreement also provides for the same health and welfare benefits as other District certificated management employees.

Motion was made to approve the employment agreement for Ricardo Perez for the position of Assistant Superintendent of Educational Services.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Sandra Mott - Yes

**Motion Passed**

**b. Director, Human Resources**

Motion was made to approve the employment of Minerva Rocha as the Director of Human Resources.

Motion made by: Deborah Bautista Zavala

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Sandra Mott - Yes

**Motion Passed**

## **F. PUBLIC COMMENT FOR SECTIONS G. CONSENT AGENDA AND H. COMMUNITY ENGAGEMENT**

There were no public comments for sections G. Consent Agenda and H. Community Engagement.

## **G. CONSENT AGENDA**

Motion was made to approve the Consent Agenda excluding item G.4.a. Approve July 27, 2023 - Regular Board Meeting.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Noel Rodriguez

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Sandra Mott - Yes

**Motion Passed**

### **1. Business Services**

- a. Approve Purchases of Items/Services in Excess of \$15,000: List 2-24

### **2. Educational Services**

- a. Approve the Carl Perkins Career Technical Education Grant Application for 2023-2024
- b. Approve the Pioneer High School and Woodland High School Agricultural Career Technical Education Incentive Grant Applications for 2023-2024

### **3. Human Resources**

- a. Approve Certificated Personnel Report, 24-02
- b. Approve Classified Personnel Report, 24-02

### **4. Board Meeting Minutes:**

**a. Approve July 27, 2023 - Regular Board Meeting**

Motion was made to approve July 27, 2023 - Regular Board Meeting.

Motion made by: Noel Rodriguez

Motion seconded by: Deborah Bautista Zavala

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Abstain

Sandra Mott - Abstain

**Motion Passed**

**H. COMMUNITY ENGAGEMENT**

**1. Information/Action: Resolution 2-24: Reaffirming Support for All Youth**

Public Comment:

Laura Brubaker, Kristina Vannucci, Katherine Stuart (Via Voicemail), Marlene Molina, Jake Whitaker, Dillan Horton and Moises Diaz expressed their support for Resolution 2-24 Reaffirming Support for All Youth.

Dawn Shell (Via Voicemail), Deidra Madera (Via Voicemail), Lindsey Kennedy(Via Voicemail), Beth Bourne, and Michael shared their opposition to Resolution 2-24 Reaffirming Support for All Youth.

Motion was made to approve Resolution 2-24 Reaffirming Support for All Youth with the addition of the definition of Implicit Bias from the UC Davis Continuing Professional Education/Human Services website (<https://humanservices.ucdavis.edu/course/anti-racist-practice-implicit-bias-and-microaggressions>(<https://simbli.eboardsolutions.com//SU/hqNCKlideMj06w6nrnn4Dw==>) ) and updating training dates to the following: High School fall of 2024, Middle School fall of 2025, and District Staff fall of 2024.

Motion made by: Rogelio Villagrana

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - No

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Sandra Mott - Yes

**Motion Passed**

**I. PUBLIC COMMENT TO THE BOARD (Please fill out the Public Participation Form): Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. Individual speakers shall be allowed three minutes each to**

address the Board on agenda or non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

Public Comment:

Brian Coward (Via Voicemail) and Eric Garber (Via Voicemail) expressed their concerns about future schools in the Spring Lake area and the district-wide facilities assessment.

The Board recessed the meeting at 7:15 p.m. and resumed the meeting at 7:22 p.m.

## **J. REPORTS**

### **1. Superintendent's Report**

Superintendent Elodia Ortega-Lampkin shared district updates.

### **2. Report from California School Employees Association (CSEA)**

CSEA Vice President Rebecca Rossiter shared information regarding CSEA activities.

### **3. Report from Woodland Education Association (WEA)**

WEA President Becca Bernard shared information regarding WEA activities.

### **4. Report from Board Members**

Trustees MacDonald, Bautista Zavala, and Rodriguez shared information regarding activities that they have participated in since the last Regular Board Meeting.

### **5. Information: Board Committee Updates**

There were no Board Committee Updates.

## **K. TEACHING AND LEARNING**

### **1. Information/Action: Review/Approve School Accountability Report Cards**

Motion was made to approve the School Accountability Report Cards.

Motion made by: Deborah Bautista Zavala

Motion seconded by: Emily MacDonald

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - No

Rogelio Villagrana - Yes

Sandra Mott - Yes

### **Motion Passed**

Motion was made to request staff prepare a bi-yearly deferred maintenance report for the Board

based on the list of maintenance provided in the District Facilities Assessment (DFA) and describe projects that are completed, next up and anticipated to not be completed.

Motion made by: Emily MacDonald

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - No

Rogelio Villagrana - No

Sandra Mott - Yes

**Motion Passed**

**2. Information: Report on Woodland Adult Education (Written Report)**

The Information item "Report on Woodland Adult Education" was presented as a written report.

**3. Information: Annual Summer School Report (Written Report)**

The Information item "Annual Summer School Report" was presented as a written report.

**4. Review Quarterly Report on Williams Uniform Complaints (Written Report)**

The Information item "Review Quarterly Report on Williams Uniform Complaints" was presented as a written report.

**L. FACILITIES AND FINANCE**

**1. Action: Approve HMC Group Master Agreement and Fee Proposal for Architectural/Engineering Services associated with the design of Measure Y, Capital Improvement Plan – Group 1 determined from Facility Assessment; (Beamer ES, Cache Creek HS, Dingle ES, Gibson ES, Plainfield ES and Prairie ES)**

Motion was made to approve the HMC Group Master Agreement and Fee Proposal for Architectural/Engineering Services associated with the design of Measure Y, Capital Improvement Plan – Group 1 determined from Facility Assessment; (Beamer ES, Cache Creek HS, Dingle ES, Gibson ES, Plainfield ES and Prairie ES).

Motion made by: Deborah Bautista Zavala

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Sandra Mott - Yes

**Motion Passed**

**2. Action: Approve Scope Amendment No. 1 to Master Agreement for Construction Management Services with Premier Management Group, LLC**

Motion was made to approve the Scope Amendment No. 1 to Master Agreement for Construction Management Services with Premier Management Group, LLC.

Motion made by: Bibiana Garcia

Motion seconded by: Deborah Bautista Zavala

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Sandra Mott - Yes

**Motion Passed**

**M. HUMAN RESOURCES**

**1. Action: Approve Variable Term Waiver Request for a Mild/Moderate Credential**

Motion was made to approve the Variable Term Waiver Request for a Mild/Moderate Credential.

Motion made by: Deborah Bautista Zavala

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Abstain

Sandra Mott - Yes

**Motion Passed**

**2. Action: Approve Variable Term Waiver Request for a Mild/Moderate Credential**

Motion was made to approve the Variable Term Waiver Request for a Mild/Moderate Credential.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Sandra Mott

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Abstain

Sandra Mott - Yes

**Motion Passed**



**3. Action: Approve Variable Term Waiver Request for Moderate/Severe Credential**

Motion was made to approve the Variable Term Waiver Request for Moderate/Severe Credential.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Noel Rodriguez

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Abstain

Sandra Mott - Yes

**Motion Passed**

**4. Action: Approve Variable Term Waiver Request for Multiple Subject Credential**

Motion was made to approve the Variable Term Waiver Request for Multiple Subject Credential.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Noel Rodriguez

Voting:

Deborah Bautista Zavala - Yes

Bibiana Garcia - Yes

Emily MacDonald - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Abstain

Sandra Mott - Yes

**Motion Passed**

**N. INFORMATION: REQUESTS FOR FUTURE AGENDA ITEMS (requires request form completed)**

**O. INFORMATION: CLOSING COMMENTS**

Trustee Richardson Fowler shared a statement asking the community to come together. Trustee Rodriguez brought up the upcoming hot weather for the opening of the school year.

**P. DATE AND TIME OF NEXT SCHEDULED REGULAR BOARD MEETING: Thursday, August 24, 2023 - Closed Session at 5:00 p.m. and 6:00 p.m. Open Session**

**Q. ADJOURNMENT**

The Board President adjourned the meeting at 9:01 p.m.

**Public Comments Submitted Via Email**

Hello,

I'm submitting this public comment regarding the City of Woodlands recent publication of draft documents for the Research and Technology Park development, supporting documentation, and concern about the Boards request (Board Meeting - Item I.1, Jan. 13, 2023) to the City to formally

include a school in the land use plan. I'm submitting this for your review and record. I will be leaving a voicemail of my comment to be played during the board meeting.

Hello Superintendent Ortega-Lampkin, President Villagrana, and Board Members,  
My name is Brian Coward. I'm a father, husband, and Woodland resident.  
I submitted a public comment via voicemail during the last Board meeting which I found out afterwards was inaudible. Sorry about that. I followed up on that comment by emailing each trustee my comments. I would like to reiterate my concerns about the Boards role in oversight of the District, how the District has failed to meet its obligations to build two schools with a capacity of 650 students each per the Turn of the Century (TOC) agreement with Spring Lake Residents, is in violation of government and board policy code (GC66001, BP7110, BP7000, & BP7210) by producing a Districtwide Facility Assessment without a new school identified, and is late/withholding a fee justification study for the Capital Facilities Fund (28). The Board has failed to hold the District accountable for these violations and wasteful spending of fees collected specifically for new schools on portables.

In regard to neighborhood schools for newly developing parts of Woodland the City has released draft documents for the Research and Technology Park development which will be going before the Planning Commission on Thursday, August 17th. The draft land use plan does NOT include a school site as the Board requested (Board Meeting - Item I.1, Jan. 13, 2023). I've attached supporting documentation and highlighted relevant sections. The "POSSIBLE SCHOOL SITE" designations in the draft are superseded by medium density residential, diminish the expectation of the community that a school will come to fruition, and indicate that Woodlanders will continue to not have access to neighborhood schools.

The information/action item the Board approved for "Formally Include the Planned School Site in the Woodland Research and Technology Park Specific Plan - Land Use Plan" indicates that a 12-acre site would be designated in the plan and that the District's attorney would draft the request. Please. Please have the District execute the Boards directive and ensure the draft land use plan is updated to reflect a school site.

Sincerely,  
Brian Coward

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Board President

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Board Clerk